DIRECTIVES REQUIREMENTS LIST

Effective Date: January 20, 2004   Org. Code: 492

Approved By: *Original Signed*   Org. Name: GLAST Project

Kevin Grady, GLAST Project Manager

Document Number	Title	Location
GPG 1060.1	Management Responsibility	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1060.2	Management Review and Reporting for Programs and Projects	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1280.1	The GSFC Quality Manual	http://gdms.gsfc.nasa.gov/plsql/menu_guest
GPG 1310.1	Customer Commitments and Review	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1310.2	Approval Process for GSFC Proposals Exceeding New Bus.	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1410.1	Directives Management	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1410.2	Configuration Management	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1420.1	Forms Management	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1440.7	Records Control	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 1710.1	Corrective and Preventive Action	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 2810.1	Security of Information Technology	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 3410.2	Employee Competence and Quality Management System Training	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 5100.1	Procurement	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 5100.2	Supplier Performance Evaluations	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 5100.3	Quality Assurance Letter of Delegation	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 5100.4	Supplier Quality Audits	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 5340.2	Control of Non-Conforming Product	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 5340.3	Preparation and Handling of Alerts and Safe Alerts	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 7120.1	Program and Project Management	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 7120.3	Management of Principal Investigator Mode Missions	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 7120.4	Risk Management	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 8621.1	Reporting of Mishaps, Incidents, and Close Calls	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 8621.2	Processing Mishap, Incident and Close Call Reports	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 8621.3	Mishap, Incident, and Close Call Investigation	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 8700.1	Design Planning and Interface Management	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 8700.4	Integrated Independent Reviews	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest

GPG 8700.6	Engineering Peer Reviews	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
GPG 9980.1	Internal Audit System	http://gdms.gsfc.nasa.gov/gdms/plsql/menu_guest
400-PG-1410.1.1	Directive Management for Flight Programs and Projects	http://gdms.gsfc.nasa.gov/gdms/plsql/masterlist.pgwi
400-PG-1410.2.1	Configuration Control	http://gdms.gsfc.nasa.gov/gdms/plsql/masterlist.pgwi
400-PG-1440.7.2	Retention of Program and Project Technical Records by the Code 400 Directorate Library	http://gdms.gsfc.nasa.gov/gdms/plsql/masterlist.pgwi
400-PG-8621.0.1	Anomaly Reporting System for Flight Programs and Projects	http://gdms.gsfc.nasa.gov/gdms/plsql/masterlist.pgwi
400-PG-8730.3.1	Quality Management System Implementation for FPPD	http://gdms.gsfc.nasa.gov/gdms/plsql/masterlist.pgwi

INSTRUCTIONS
Directives Requirements List

This form is used to list all Quality Management System (QMS) GPDs, GPGs, PGs, and WIs applicable to a given program or project. By identifying these directives on this list, the program/project manager is effectively directing his organization to implement the relevant portions of these directives. Conversely, if a directive is not identified on this list, the program/project manager is effectively telling his organization that the directive does not pertain to his/her organization.

This form, when completed and signed, is a Controlled Document. Changes are processed as described in 400-PG-1410.1.1. Unless an organization chooses more complex processing, the processing of this list and changes may be limited to the following: submission of a completed list for approval, verification of accuracy by the Implementation Manager and/or Program/Project Manager, signoff, and distribution to the organization.

Approval authority is the program or project manager, or his/her delegatee.

INSTRUCTIONS:

This form is a Word table. It is filled out by going to each block, filling in the information, and tabbing to the next block. Below are detailed instructions for each block.

1. Effective Date: Leave this blank until the form is signed. After signature, indicate the Effective Date. The Effective Date is the date the list is signed.
2. Approved By: The approving authority signs this block on the Master Copy. On electronic copies, indicate the name of the approving authority after it has been approved.
3. Org. Code: Enter your organization code.
4. Org. Name: Enter the name of your organization.
5. In the Document Number column, list all QMS GPDs, GPGs, PGs, and WIs applicable to your program or project. List GPDs first, then GPGs, then PGs, then WIs, each group in numerical order.
6. In the Title column, enter the title of each directive next to its number.
7. In the Location column, enter where to find the document. This is normally a web address, web site, the GDMS, or similar on-line location.

If more than one sheet is necessary, make sure the additional pages have the appropriate header information.